



# Waterkloof House Preparatory School

*"Work Hard, Play Straight"*

## Invites suitable candidates to apply for the position of **Catering Manager & House Mother**

WHPS is a Traditional / Christian-based school  
specialising in the education of boys.

We are currently seeking to appoint a suitably qualified  
and experienced person to fill the position of Catering Manager and House Mother.

### **Post Requirements:**

- A dynamic, enthusiastic and innovative individual with strong administration, organisational, interpersonal and time management skills
- The ability to manage and work with a team of staff, parents and boys
- Ability to plan, implement and produce healthy and well balanced meals
- Adherence to the strictest hygiene and cleanliness practices
- A sound work ethic and an interest in working with the Events Committee in the presentation of various events/functions throughout the year
- First Aid and or adequate experience
- Management of all first aid requirements
- The ability to work with the Head of Hamilton House to ensure a home away from home environment is created
- Compassionate and caring nature and the ability to relate well to children
- Proficient in the English language with good verbal and written communication skills
- Living on the school property is a requirement
- Start 1 January 2020

Applications close on **18 October 2019**. Each application should be accompanied by a full Curriculum Vitae, covering letter, testimonials and names and telephone numbers of at least three referees to be emailed to [workhardplaystraight@whps.co.za](mailto:workhardplaystraight@whps.co.za) for the attention of the Headmaster, Mark Whitelaw.

WHPS thanks all applicants for their interest.

Only short listed candidates will be interviewed and replied to.

WHPS reserves the right not to fill this position.

Should you not have received any reply to your application within a fortnight from the stipulated date, you may consider your application to have been unsuccessful.

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### **Type of School:**

Boys' Day School  
Termly Boarding School  
Traditional / Christian-based

### **Info:**

Number of pupils: 465  
Average class size: 24  
Grade 000 - 00 (boys & girls)  
Grade 0 - 7 (boys only)

### **Contact Details for Vacancy Applications:**

Tel: 012-460-5221 / Fax: 012-460-4469  
Email: [workhardplaystraight@whps.co.za](mailto:workhardplaystraight@whps.co.za)  
Website: [www.whpsschool.com](http://www.whpsschool.com)  
Address: 535 Ruddell Street, Brooklyn, Pretoria